

Puratos UK Bank Holidays and Christmas 2020

Dear valued Customer,

Please find below details outlining our order requirement cut off times and deliveries over this year's bank holidays for both Puratos North & South.

Should you have any question feel free to speak to you sales account manager or a member of the Customer services team

Puratos SOUTH

Quarter 2 – including EASTER

- **EASTER**
 - Last deliveries Thursday 9th - last order placed by 10:00am Tuesday 7th April – INCLUDING SCOTLAND
 - First deliveries Tuesday 14th - last order placed before 10am Wednesday 8th April - INCLUDING SCOTLAND
- **May Bank Holidays**
 - Last deliveries Thursday 7th - last orders placed by 10:00am 5th May
 - First delivery Monday 11th last orders placed by 10:00am Wednesday 6th at 10:00am
 - Scotland – last order by 10:00am 5th of May for deliveries 12th May
 - Last deliveries Friday 22nd May - last orders placed by 10:00am Thursday 21st May
 - For deliveries Tuesday 26th - last order placed by 10:00am Thursday 21st May
 - First deliveries Wednesday 27th - last orders placed by 10:00am 22nd May

Quarter 3 – Including August Bank holiday

- **August Bank holiday**
 - Last deliveries 28th August – orders placed by 10:00am Wednesday 26th
 - Scotland delivery Tuesday 1st – last orders 10:00am 27th August
 - For delivery 1st of September – last order placed by 10:00am 27th August
 - For delivery 2nd of September – last order placed by 10:00am 28th August

Quarter 4 – including Christmas and New Year 2021

- Last deliveries Wednesday 23rd December – last orders 10:00am Monday 21st
- Scotland deliveries 22nd last orders placed 10:00am 18th December

- First Deliveries Wednesday 6th January 2021 – last orders placed before 10:00am Friday 31st December
- Scotland First delivery 12th January 2021 – Last orders placed 10:00am 7th January 2021
- Stock take 29th/30th December 2020
- Stock take 23rd / 24th – RM's

Puratos NORTH

**Please note the lead time for Puratos North products are 10 working day, this does NOT include any bank holiday **

Quarter 2

- **Easter – we will run a night shift for the 3 or 4 days running up to Easter**
 - **NO DELIVERIES Friday 10th April**
 - **NO DELIVERIES Monday 13th April**
 - For products to be delivered between the 6th and the 15th of April all orders must be placed by 10:00am Friday the 27th March 2020
 - For products to be delivered from Wednesday the 15th to Friday the 17th orders must be placed by 10:00am Friday the 3rd of April 2020
 - Orders placed from Monday the 6th of April will be delivered w/c 20th April 2020
- **May Bank Holiday**
 - No delivery Friday 8th May deliveries for Tuesday the 11th of May orders must be placed by 10:00am 24th April 2020
 - No delivery Monday 25th - deliveries for Tuesday the 26th orders must be placed by 10:00am on Monday the 11th of May 2020

Quarter 3 - including August Bank Holiday

- **August Bank Holiday**
 - No delivery Monday 31st for deliveries Tuesday 1st of September orders must be placed by 10:00am on 17th August

Quarter 4 – Including Christmas and New year 2021

- For deliveries Monday 21st Dec to Wednesday 23rd December all orders must be placed by FRIDAY 4th of December 2020
- For deliveries between Tuesday 5th and Friday 8th January 2021 orders must be placed by 10:00am on Friday the 11th of December
- For deliveries between Monday the 11th and Friday 15th January orders must be placed by 10:00am on Friday the 18th of December
- Orders placed AFTER the 18th of December will only be available for delivery w/c 18th of January 2021

Kindest regards,

Andrea Norman

Customer Service Manager

